

Minutes of Parish Council Meeting

13th March 2025

Meeting held at the Village Hall, Upper Heyford

Present: Chair: Paul Weaver, Councillors: Derek Burrows, Chris O'Malley, Mark Hiles, Bryony Johnson,

Apologies: Councillor George Stephenson

Code of Conduct: The Chair reminded Councillors of the code of conduct requirements under the Localism Act of 2011.

1. **Consideration of Dispositions:** None

Approval of Minutes: Council approved the minutes of the February meeting.

2. **Standing Agenda Items:** None
3. **Public Liability Review:** Lime Trees, High Street require some maintenance work, quotations are needed as well as a check with Highways authorities regarding a cost contribution.
4. **Public Forum:** Graham Wilson, CDC Councillor Grace Conway-Murray
5. **Matters Arising:**

- a. **Public Forum** – Graham Wilson confirmed that the Reading Room had passed the EICR (electrical circuit testing) which needs to be carried out every 5 years. The Village Hall EICR has confirmed that some work needs to be carried out by an electrician. Graham also confirmed that the Reading Room French doors have been repaired, and the Councillors thanked him for his work. Quotes are also being obtained for solar panels on the Village Hall and grants and funding is being investigated.
- b. **Allens Lane** – Since the PC agreed to the funding request to improve the sluice in Allens Lane. There has been no further update. ongoing
- c. **Damage to pylon, The Green** – It has been confirmed that this is scheduled for repair, but a date hasn't been confirmed as yet. ongoing
- d. **Parking Signage, The Green** – New sign wording and sizing agreed, wood to demark the spaces is to be sought. ongoing
- e. **Traffic Calming/\$106 money** – Jo Allen has been in contact with Cllr Ian Corkin regarding accessing the funds. The previous plan and costings have been resented for consideration. There is no further update to date. Cllr Conway-Murray to escalate within CDC.
- f. **Heat Upper Heyford** – Some successful meetings have taken place and the heat camera is currently being utilised and passed around the village. There has been good feedback along with a good take up of materials. Reimbursement for materials purchased to date will be made when invoices have been received from HUH. ongoing
- g. **Somerton Rd Trees** – Being planted on 14th March. Somerton Road residents have been communicated regarding the works.
- h. **Cemetery fountain water** – The tank is now continuing to flow. Signs received and to be fitted to notify that it is not drinking water. ongoing
- i. **Green Scythe Contract** – Cllr Burrows to liaise with Nigel at Green Scythe with a view to obtaining quotes to include other areas of the village. ongoing
- j. **Speeding in the Village** – Continue to monitor. The PC to send out a call for speed watch volunteers and to check with Jo Allen on status as well as to confirm if a refresher course and a calibration is needed. ongoing
- k. **Reading Room Maintenance** – As above the PC wish to thank Graham for his work. Jo Allen to contact Andy Stiffle regarding the tiles. ongoing
- l. **25 Bus Route** – The PC agreed to place this in deferred items.
- m. **MCNP Development Site** – Upper Heyford are now a Category B village (eligible for village development) within the proposed local plan. OCC have confirmed that they would be interested in promoting the site for development potential. Council agreed in principle to carry the site forward in the Reg 14 consultation, and will work with land owners to find the best options. There is no further update currently. ongoing
- n. **Blandford Fly** – No update – Clerk to respond asking for further information on costs.
- o. **Clerk Vacancy** – The finance review is complete and interviews to take place w/c 17th March.
- p. **Village Green fence repairs** – The fence has been repaired but the PC are not sure who has done them.

Signed:
Paul Weaver
Chair



Meeting dates: 10th April, 15th May, 12th June, 22nd May (AGM & APM), 10th July, 11th September, 9th October, 20th November.

There being no further business, the meeting adjourned at 22.05

None

11. Any Other Business/Discussion Items

Ardley Rail Freight Terminal
Village Parking
Puy De Fou
Fibre broadband
Nipkin Cottage
Football Pitch Hire/FA Funding
Village/Community Orchard
Strategic Rail Freight Terminal

10. Deferred Item Review:

Mill Lane, solar panels

9. Planning:

The PC have been updated on the current financial position as well as upcoming payments for authorisation.

8. Current Financial Position:

for release.

VE Day Celebration – The PC to confirm a date and check out prices for Beacons, flags etc and formulate a formal plan

7. New Business:

Deb Critchley, regarding food action waste talk in Somerton Village Hall.

the consultation.

Mr Steve Harley – Oxfordshire Freight Interchange – the project is restarting, invite to the Village Hall for the next stage of

6. Correspondence:

- q. Village Hall, dogs on leads signs – Signs have been placed. Complete
- r. Mill Lane noticeboard – Quotations received and being reviewed. Ongoing.
- s. Local Plan Response – The PC have submitted a response.
- t. Puy Du Fou – The PC have agreed to place this item into deferred.
- u. Spring Clean 2025 – Current Clerk to organise the Spring Clean 6th April.
- v. Lime Trees, High Street – A quotation has been received the PC have confirmed that more quotes are needed.